

**GOVERNMENT OF KERALA****Abstract**

Health & Family Welfare Department - Academic - Admission to DNB Post MBBS and DNB Post Diploma State Inservice Quota - Academic year 2024-25 - Prospectus/Information Bulletin - Approved - Orders issued.

HEALTH AND FAMILY WELFARE (S) DEPARTMENT

G.O.(Ms)No.232/2024/H&FWD Dated, Thiruvananthapuram, 13-09-2024

Read Letter No. MC5-13525/2024/DHS dated 29.08.2024 from the Director of Health Services.

ORDER

Government are pleased to approve the Prospectus/Information Bulletin for Admission to DNB Post MBBS and DNB Post Diploma State Inservice Quota for the academic year 2024-25 as appended to this order.

2. The Director of Health Services will arrange for online publication of the Prospectus /Information Bulletin and also forward the same to the Director of Medical Education, Ministry of Health & Family Welfare, Government of India for information and record.

(By order of the Governor)

RAJESH G R

ADDITIONAL SECRETARY

The Director of Medical Education, Thiruvananthapuram

The Director of Health Services, Thiruvananthapuram

The Commissioner for Entrance Examinations, Thiruvananthapuram

The Information Officer, Web & New Media, I&PARD, Secretariat

Stock File /Office Copy (S3/216/2024/Health)

Forwarded /By order

Signed by

T Muraleedharan Chettiyar

Date: 13-09-2024 12:17:50

Section Officer

Copy to :- The Private Secretary to Minister (Health)

The PA to Additional Chief Secretary (Health)

INFORMATION BULLETIN FOR DNB POST DIPLOMA STATE INSERVICE QUOTA 2024-2025

(Approved by Government as per G.O.....)

1. PREFACE

The Government of India established the National Board of Examinations (NBE) in 1975 with the objective of improving the quality of the Medical Education by establishing high and uniform standards of Postgraduate examinations in modern medicine on an all India basis and utilizing existing infrastructure for capacity building. NBE at present conducts postgraduate and postdoctoral examinations in approved specialties leading to the award of Diplomate of National Board. The Examinations conducted by NBE provide a common standard and mechanism of evaluation of minimum level of attainment of the knowledge and competencies in medical discipline. Moreover, intra country and international comparisons are facilitated with the availability of common evaluation mechanism. Diplomate National Board qualifications are well recognized and accepted as high standard specialist qualifications for practice of concerned medical discipline of super or sub specialties area. Among the various courses conducted by the NBE, one of such courses is the DNB (Post Diploma) Courses which are available to be pursued by candidates at the Post-Diploma level.

Applications are invited for admission to the state in-service quota seats {DNB (Post Diploma) course} for the academic year 2024-25. Applicants should be service candidates qualified in the DNB PDCET-2024 conducted by National Board of Examinations and are eligible to apply for the seats, subject to satisfying the other eligibility criteria stated herein.

2. ELIGIBILITY CRITERIA

The eligibility criteria for admission to Post Diploma DNB Courses of 2 years duration is as follows :

- DNB-PDCET 2024 is the ranking examination for admission to various Post Diploma DNB courses of 2024-2025 admission session.
- Service Candidates must have qualified in DNB PDCET-2024.
- Candidates who have passed the final examination leading to the award of Post Graduate Diploma from Indian Universities which are duly recognized as per provisions of the NMC Act 2019 and the repealed Indian Medical Council Act 1956, can apply for the DNB-PDCET 2024 in the same Broad specialty.

- The result of final examination for the said Post Graduate Diploma qualification should have been declared on or before 31 May 2024.
- Candidates must note that it is mandatory for them to submit proof /documentary evidence that clearly establishes that the result of the final examination for their Post Graduate Diploma qualification was declared on or before the cut-off date i.e. 31 May 2024.
- In the event that the proof / documentary evidence submitted by the candidate does not clearly establish that the result of the final examination of his/her Post Graduate Diploma qualification was declared on or before 31 May 2024, the candidature shall be cancelled and the candidate shall be declared as ineligible.
- Candidates found to be ineligible at any stage of counselling and admissions will not be permitted to join the course.
- Candidates already pursuing a MD/MS/DNB course are not eligible to appear for counselling for DNB Post Diploma till such time they have completed the duration of prescribed course or have been discharged from the course. This shall be irrespective of their resignation or discontinuation from the course due to any reason.
- Candidates possessing Diploma qualifications awarded by the College of Physicians and Surgeons (CPS), Mumbai other than DPB, DCH and DGO are NOT eligible to attend counselling or for admission in DNB Post Diploma in line with the clarification received from the Govt of India vide MoHFW letter No C.18018/11/2021-MEP dated 30.04.2021.
- Registration with the NMC/ the erstwhile Medical Council of India or State Medical Council is necessary and its documentary proof should be furnished by the candidates at the time of counseling/admission.

3. QUALIFYING CRITERIA

DNB-PDCET is a ranking examination and merit list will be generated for all appeared candidates specialty-wise. There will be no minimum qualifying criteria either in percentiles or in percentage of marks in the exam.

4. NATIVITY

Applicants should have satisfied any of the following conditions:

- Indian Citizens of Kerala Origin

- Candidates who are sons/daughters of Non- Keralite parents, who have obtained MBBS degree from any of the Medical Colleges in the State of Kerala. But they will not be eligible for Communal/Special/PD reservation benefits. (Uploading of nativity proof at the time of online application submission is mandatory for all categories of candidates.)

One of the following documents is required to establish that the applicant is a Keralite-

- a) Relevant page of the Secondary School Leaving Certificate / Indian Passport /Birth certificate of the candidate or either of the parents showing Place of birth in Kerala. In case certificate of parent is attached, corroborative certificate to establish the relationship between the parent and the candidate should also be uploaded.

OR

- b) Nativity Certificate for Kerala Origin, obtained from the Village Officer to show that he/she or his/her father/mother was born in Kerala.

5. AGE

- For **ME Service Quota**: Candidates, upper age limit will be 49years as on the date of notification by CEE.
- For **HS Service Quota** and **IM Service Quota**: Candidates, the upper age limit will be 47 years as on the date of notification by CEE.

6. RESERVATION OF SEATS FOR SERVICE CANDIDATES

All State Quota seats are earmarked for Service Quota candidates under the following three categories with the ratio 45:45:10 [MESQ:HSQ:IMSQ].

- Medical Education Service Quota- (MESQ).
- Health Service Quota- (HSQ)
- Insurance Medical Service Quota- (IMSQ).

The seats remaining vacant in DME/IMS will be filled as DME to IMS to DHS.

7. ELIGIBILITY FOR SERVICE QUOTA

- The eligibility criteria for the service quota are the same as laid down in Clause 2.

The applicants under Service Quota should have successfully completed their probation in the respective cadre at the time of CEE notification for inviting application. Other cases will not be entertained on any account. Provisional service (under MES/DHS/IMS) if any, before the regular appointment will not be considered.

- The total service will be reckoned as on the date of notification for inviting application by CEE for admission to the courses. Unauthorised absence or absence due to Leave without Allowance (including leave on medical ground) and the deputation periods of the candidates will not be counted for the purpose of calculating the minimum service and for the seniority. However the period of deputation of candidates of service quota candidates to autonomous institutions/ projects/ societies/ other agencies under the administrative control of their parent department will be counted as eligible service under State Service Quota. If there is a tie in their actual physical service, the PSC seniority will be the deciding criterion.

8. PREPARATION OF SENIORITY LIST UNDER HEALTH SERVICE QUOTA(HSQ)

A single seniority list for candidates under Health Service Quota will be prepared by the DHS. Weightage for Service, Rural and Difficult Rural Service will be given as follows, subject to a maximum of 30% of the marks obtained.

9. SERVICE WEIGHTAGE

Service weightage in the marks will be given as an incentive at the rate of 1% of marks obtained, for each year in service.

- **Rural Service:** Service weightage in the marks will be given as an incentive at the rate of 2% of marks obtained, for each year in service in Rural areas upto a maximum of 30% of the marks obtained. Doctors working in approved Casualty Units in the Government Hospitals are also eligible for claiming Rural Service Quota.
- **Difficult Rural Service:** Weightage in the marks will be given as an incentive at the rate of 5% of marks obtained for each year in service in Difficult Rural area upto a maximum of 30% of the marks obtained.

It is clarified that the service weightage added up from all areas of service is capped at 30% of the marks obtained by the candidate in the qualifying examination.

The list of Government Allopathic Medical institutions designated as Rural stations in Kerala is as mentioned in the *Standardised list of Government Allopathic Medical Institutions-2013* prepared by Health Information Cell(DHS) and approved vide GO(ms)No.443/2013/H&FWD dated 16.11.2013.

The list of Government Allopathic Medical Institutions in Difficult Rural Areas in Kerala is as mentioned in G.O(MS)No.55/2014/H&FWD dated 15.02.2014.

Lecturers who have MD/ D.N.B in the **Specialty corresponding** to the branch in which they are working will not be eligible for admission under Service quota.

10. SELECTION UNDER SERVICE QUOTA.

The Commissioner for Entrance Examinations will provide the list of candidates applied online for DNB Post Diploma to the controlling officers through the Director of Health Services Kerala. The controlling officer/ Head of Department (DME/DHS/DIMS) concerned will verify the application and documents and prepare a provisional rank list according to the merit and service of the candidates and publish it providing sufficient time for submitting complaints/objections. **The appeals / complaints, if any, against the provisional rank list should reach the Head of the Department within the time limit prescribed. Objections through e-mail will also be considered.** The DHS will then place the Rank List before the DNB Selection Committee for scrutiny and selection of candidates. The finalized Rank List along with the individual applications will be forwarded to the Commissioner for Entrance Examinations, through the Director of Health Services Kerala (Convener of DNB selection committee) for the Centralised Allotment Process.

The DNB selection committee has power to deny admission in respect of the service candidates who are facing disciplinary action. Service candidates who are facing disciplinary action involving major penalty shall not be recommended by the HOD concerned. The declaration relating to this may also be attached along with the application. However this will be subject to review and approval of the Government. Service quota for post DNB Diploma courses can be claimed only once during the period of whole service in one department viz.MES/DHS/IMS)

11. APPLICATION & SELECTION UNDER SERVICE QUOTA

In the online facility for application for Service quota a drop down menu will be included to select the type of service quota. The candidates who apply for Post Diploma Courses shall submit their documents along with the printout of the application acknowledgement page to the Controlling officers of their respective departments.

After the closing date of application, the office of the CEE will forward the list of applicants under Service quota to DHS. The controlling officer/Head of Department (DME/DHS/DIMS) concerned shall scrutinize the application and documents and prepare a provisional rank list according to the merit and service of the candidates and publish it providing sufficient time. **The appeals/complaints, if any, against the provisional rank list should reach the Head of the Department within the time limit prescribed. Objections through e-mail will also be considered.** After the complaints if any in the rank lists are considered and rectified the final rank list will be forwarded to DHS by the respective Department Heads. The DHS will then place the rank list before the DNB Selection Committee for scrutiny and selection of candidates. The DNB selection committee with DHS as Convener will finalize the rank list and forward to CEE for the Centralized Allotment Process. CEE will publish the Service quota rank list as and when obtained from the DHS and allotments to Service quota seats will be done based on this rank list.

The DNB selection committee has power to deny admission in respect of the service candidates who are facing disciplinary action. Service candidates who are facing disciplinary action involving major penalty shall not be recommended by the HOD concerned. The declaration relating to this may also be attached along with the application. However this will be subject to review and approval of the Government. Service quota for PG/DNB courses can be claimed only once during the period of whole service in one department viz. MES/DHS/IMS.

12. DECLARATION FOR SERVICE QUOTA CANDIDATES

Service candidates who have been selected/undergone PG Degree/DNB course under Service quota, earlier, will not be eligible for selection under service quota for a second time. **However a candidate who has obtained PG Diploma under Service Quota is eligible to apply for the DNB Post Diploma course in the**

same specialty and is entitled to get the Service Quota benefit for that degree course in the same specialty alone. A declaration to the effect that he/she has not selected/undergone PG Degree course under the service quota should be furnished by the candidate along with the print out of the application. **Application devoid of such declaration will be rejected .**

- It is mandatory for the service quota candidates to join the course to which they are selected and if they do not join the course or discontinue the course after joining after the mop up allotment, they will not be considered for selection to P.G. Course under Service Quota in future.

a) Medical Education Service Quota (MESQ)

The seats as specified are reserved for regular Lecturers without Post Graduation in Medical Education Service in the State in the corresponding specialty only and also for the lectures of IIMS, Palakkad as per the judgment of Hon'ble Kerala High Court in WA No. 764/22, WA no. 802/22, WA No. 855/22, WA No. 902/22, WA no. 929/22. The inclusion of candidates of IIMS, Palakkad under MESQ will be subject to the final verdict of the Hon'ble Supreme Court in SLP(C) No.39766/2022 & SLP(c) No.39838/2022. . Teachers who have undergone P.G. Course under Tutor/Lecturer trainee scheme once will not be eligible for selection under Service quota for a second time. Lecturers who already have a Post Graduate Degree [MD/MS/Dip.N.B] necessary for career advancement in the concerned specialty will not be eligible for admission under service quota.

Lecturers in a particular subject/ specialty shall be eligible to be considered for the P.G. Course in the same subject only, except the Lecturers in the following subjects who will be considered for the P.G. Course as detailed below:

<i>Sl.No.</i>	<i>Category</i>	<i>Degree Course for which eligible to apply</i>
1.	Lecturer in Neurology	DNB General Medicine
2.	Lecturer in Gastroenterology	DNB General Medicine
3.	Lecturer in Cardiology	DNB General Medicine
4.	Lecturer in Nephrology	DNB General Medicine
5.	Lecturer in Infectious Diseases	DNB General Medicine
6.	Lecturer in Endocrinology	DNB General Medicine

7.	Lecturer in Haematology	DNB General Medicine
8.	Lecturer in Neurosurgery	DNB General Surgery
9.	Lecturer in Paediatric Surgery	DNB General Surgery
10.	Lecturer in Plastic Surgery	DNB General Surgery
11.	Lecturer in Genito Urinary Surgery	DNB General Surgery
12.	Lecturer in Thoracic Surgery	DNB General Surgery
13.	Lecturer in Traumatic Surgery	DNB General Surgery
14.	Lecturer in Surgical Gastroenterology	DNB General Surgery
15.	Lecturer in Nuclear Medicine	DNB Radiotherapy

Seats earmarked for Service Quota (MES/ DHS/ IMS) will not be subjected to further changes and **no transfers will be allowed under any circumstances for those who have occupied the respective seats after finalizing their options. Transfers will be considered only through the scheduled allotment process done by CEE before the closing date of admission.** The selected candidates under Medical Education Services Quota shall submit a declaration to the effect that they will render their service in the Health (Medical Education) Department of the state of Kerala for the number of years as prescribed by Government.

b) Health Service Quota (HSQ)

Selection to different categories of seats under Health Service Quota will be based on the **single list** provided by the Director of Health Services, as per clause 7,8 & 9. The selected candidates for DNB courses under Health Services Quota shall submit a declaration to the effect that they will render their service in Kerala State Health Services Department for the number of years as prescribed by Government.

c) Insurance Medical Service Quota (IMSQ)

Selection to the seats under IMSQ will be based on the list provided by the Director of Insurance Medical Services. The selected candidates shall submit a declaration to the effect that they will serve Insurance Medical Services Department in the specialist post immediately or as and when required by the Government, on successfully completing the course and on posting orders against the posts given by the Director of Insurance Medical Services for the number of years as prescribed by Government.

13. ALLOTMENT OF SEATS

The allotment of state quota seats shall be done by the Commissioner of Examinations Thiruvananthapuram based on the State Merit List prepared based on the DNB-PDCET 2024 scores of the candidates who submit online applications with supporting documents to the CEE and are eligible for the Kerala State in-service quota as per the eligibility criteria stated in this Information Bulletin. The rules and regulations of the Centralized Allotment Process (CAP) through which the allotments are to be accomplished, shall be detailed in a separate notification to be issued by the Commissioner for Entrance Examinations. Detailed step-by-step procedure for online application submission as well as participating in the online allotment process shall be published in the official website of the CEE, www.cee.kerala.gov.in.

14. APPLICATION FEE

Candidates are required to pay the Application fee of Rs. 1000/- (excluding payment gateway charges).

Application fee shall not be refunded under any circumstances.

15. LIST OF PRESCRIBED DOCUMENTS THAT ARE REQUIRED TO BE UPLOADED ON THE APPLICATION WEBSITE BEFORE THE LAST DATE FOR ONLINE APPLICATION SUBMISSION.

- a. MBBS Degree Certificate
- b. PG Diploma certificate .
- c. Permanent/Provisional Registration certificate issued by State Medical Council for registration of MBBS qualification.
- d. Valid Identity proof i.e. PAN card, Indian Passport, Voter ID card, Driving License or Aadhaar Card (with photograph).
- e. A candidate who has obtained his/her diploma qualification in the year 2024 may upload his/her Provisional pass certificate of diploma qualification in place of his/her diploma degree certificate if the same has not been issued to him/her.

- f. If the candidate has passed diploma Qualification before 2024 and the diploma degree certificate has not been issued to him/her so far by the concerned university/Board, the candidate must upload a documentary evidence in the form of a letter from the competent authority of respective university/ Board.
- g. Candidates must please note that all the documents that are uploaded on the counselling website by the candidate shall need to be produced in original for verification as and when demanded and at the time of admission.
- h. No Objection Certificate, if any (issued after July 2024) from the employer:
 - If a candidate is employed or under any kind of bond, he/she has to furnish a 'No Objection Certificate or/and Relieving letter' issued by competent authority of the concerned University /Employer before the last date for admission for the DNB (Post Diploma) 2024 Admission Session.
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16. LIQUIDATED DAMAGES AND EXECUTION OF BOND OF SERVICE CANDIDATES

The deputation rules are same as that described in the Post graduate medical courses prospectus 2024 -2025.

In the case of Service Candidates, he /she shall serve the Government for a period of 10 years or up to superannuation out of which 2 years should be in difficult and Remote/rural area as defined by the State Government to be served immediately after the completion of the course. The DMO of the district in which the candidate is posted will retain the Original Certificates of all the service candidates till completion of the bond. If a Service candidate discontinues the DNB course or violate the conditions in the bond of service after the final Centralised Allotment Process he/she is liable to pay as liquidated damages an amount equal to the total salary admissible to the officer during the entire period of obligatory service. The salary/stipend drawn during the course along with interest @8% will also be recovered towards liquidated damages in order to arrive at the future salary, a hike of 25% on the existing salary will be affected in the pay revisions during the obligatory period. A candidate leaving one course to join another, before or during the final Centralized Allotment Process shall not be liable to pay the Liquidated Damages. If Service quota candidates violate the terms, it will be construed as Professional Misconduct and the fact reported to the T.C. Medical Council for suitable action including cancellation of Registration by the Council. The

Service Quota candidates will not be eligible for Leave With-out Allowance for taking employment/ Training Programmes (Non-Governmental) elsewhere during the period of bonded obligation. No Admission shall be valid without getting the bond as detailed above executed at the time of joining or within 7 days from the date of admission at the discretion of the Principal/Head of Institution. Any lapse in this regard will be treated as the liability of the Principal/Head of Institution concerned. After 7days the admission is liable to be cancelled. The original certificates after due verification will be kept in the safe custody of the Principal/Head of Institution/ DHS/Director of Insurance Medical Service (DIMS) concerned. The candidates will not be eligible for stipend/ salary until the execution of bonds. There shall be a Bond for the Service Candidates (format is same as bond for PG Medical 2024).

17. FEE GUIDELINES FOR DNB TRAINING

Academic fee 125000/-

18. GENERAL GUIDELINES

- a. The fee shall be collected annually and has to be paid by the trainee at the start of each academic year.
- b. In the 1st year the fee has to be paid online to confirm the allotment, while the fee for subsequent years has to be paid within 4 weeks of the start of each academic year to the training institute.
- c. In any circumstances the tuition fee paid is not refundable.
- d. The 1st year fee has to be paid online during the counseling through the payment gateway and the subsequent years fee shall be paid by the candidate only through Demand Draft/ Cheque / electronic transfer to the training institute and under no circumstances by cash.

19. STIPEND GUIDELINES

Paying stipend to the DNB candidates is compulsory. According to the NBE stipend policy, the hospital shall have to pay the DNB Candidate a basic stipend according to State government policy. (ALL THE RULES AND REGULATIONS FOR THE COURSE ARE SAME AS THAT IS PUT BY NBE)

For any queries candidates seeking admission can refer the CEE website (www.cee.kerala.gov.in) for notifications and other important/useful


information/instruction, email-id: ceekinfo.cee@kerala.gov.in and the CEE's call center phone number 0471-2525300.

ANNEXURE 1

S. No	Hospital Name with Complete Address	Specialty	No. of Seat(s)	Reservation
1	District Hospital , Court Road, Palakkad, Kerala-678001	ORTHOPAEDICS	1	IMS
2	Mental Health Centre, Peroorkada, Thiruvananthapuram Kerala 695005	Psychiatry	2	1 DHS 1 DME
3	Government Mental Health Centre, Kuthiravattom Kozhikode, Kerala-673016	Psychiatry	1	1 DHS

If seats are not filled by DME, then it will go to IMS and if vacant to DHS and then to DME and so on. As the seats are for service candidates only, seats can be filled only from service quota list. If no candidate opts for the seat, seat will remain vacant.

Place: *Thiruvananthapuram*
Date: *29/08/2024*


Director of Health Services
Dr REENA K J