



॥ आयुषे सर्वलोकानाम् ॥

भारतीय चिकित्सा पद्धति राष्ट्रीय आयोग
आयुष मंत्रालय, भारत सरकार
कार्यालय: टी-19, पहली और दूसरी मंजिल, ब्लॉक-IV, धनवंतरी भवन,
मार्ग नंबर- 66, पंजाबी बाग (पश्चिम), नई दिल्ली-110026
National Commission for Indian System of Medicine
Ministry of AYUSH, Govt. of India
Office: T-19, 1st & 2nd Floor, Block-IV, Dhanwantari Bhawan,
Road No.- 66, Punjabi Bagh (West), New Delhi-110026

दूरभाष / Phone
सभापति / Chairman: 28525156
सचिव / Secretary: 28525847
कार्यालय / Office: 28525464
पंजीयन / Registration: 28522519
फैक्स / Fax: 28520878
www.ncismindia.org
secretary@ncismindia.org

क्रमांक/Ref. No- NCISM/Examinations/StateDME/2024

दिनांक /Dated: 06.09.2024

✓To,

1. State /UT Ayush Directorates
2. Registrar, Universities (offering ASU&H- UG Courses)
3. State/UT Counseling Authorities (AYUSH)

Subject: To upload data on Round-wise admitted candidates in ASU&H – UG & PG courses through State/UT Ayush Counseling for the A.Y 2024-25 on the AACCC –UG & PG portal - reg.

Sir/Madam,

With reference to the subject cited above, to achieve transparency in admissions in ASU & H Colleges and to prevent duplication of admission between the State/UT and Central level, it has been decided to direct all State/UT Counseling Authorities to upload data of Round-wise admitted candidates through State/UT Ayush Counseling under State Quota/Management Quota/NR1/Foreign Quota, etc., on AACCC-UG&PG Portal for the A.Y 2024-25.

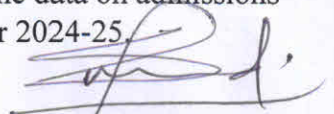
1. The link to upload the same is,

<https://intraaaccc.gov.in/AppMgmt/Root/LoginPage.aspx>.

All State/UT counseling authorities are requested to send the State/UT UG & PG counseling schedule to the email coe@ncismindia.org.

2. This is issued with the approval of the Competent Authority.

Enclosure: Guidelines for State/UT Counseling authorities for uploading the data on admissions made through various rounds of State/UT Counseling for the academic year 2024-25.


(Sachidanand Prasad)
Secretary
NCISM

सचिवदानन्द प्रसाद
SACHIDANAND PRASAD
सचिव/Secretary

Copy to:

1. The Chairperson, National Commission for Indian System of Medicine
2. The Chairperson, National Commission for Homeopathy
3. Secretary, Ministry of Ayush
4. All Presidents, NCISM
5. The Member BoA – 2, NCISM
6. The Under Secretary, Ministry of Ayush

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National Commission for Indian System of Medicine
पंजाबी बाग (पश्चिम), नई दिल्ली-110026
Punjabi Bagh (West), New Delhi-110026

7. AACCC, Ministry of Ayush
8. COE, NCISM
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(Sachidanand Prasad)
Secretary
NCISM

GUIDELINES FOR STATE/UT COUNSELING AUTHORITIES FOR UPLOADING THE DATA ON ADMISSIONS MADE THROUGH VARIOUS ROUNDS OF STATE/UT COUNSELING FOR THE ACADEMIC YEAR 2024-25

All State/UT counseling Authorities are requested to upload the data on admissions made by the State/UT AYUSH counseling Authorities in various rounds of State/UT counseling under 85% of State/UT Quota seats of Govt./Govt. Aided colleges and 100% seats of Private Institutions of Ayurveda, Siddha, Unani and Homoeopathy streams on the AACCC-UG&PG counseling portal, without fail, for the A.Y 2024-25. The procedure for uploading the data on the portal is the same as in the previous year

All State/UT Ayush counseling Authorities are requested to follow the below-mentioned directives:

1. The following data need to be uploaded:
 - a) Candidates admitted through State/UT counseling under 85% State/UT Quota seats of Govt./Govt. Aided institutes
 - b) Candidates admitted through State/UT counseling under 15% All India Quota seats of Private institutes
 - c) Candidates admitted through State/UT counseling under 85% of State/UT Quota seats of Private institutes
 - d) The admission details of the students admitted to the institutional quota.
2. The admission made by the State/UT counseling Authorities in the AIQ(Private), State/UT Government Quota, Management Quota, NRI quota etc., as per respective State and UT reservation policy, as applicable, **need to be uploaded on the AACCC-UG&PG portal.**
3. Only the data of those admissions made as per the directives issued by the NCISM/NCH for UG and PG counseling and admissions for the A.Y 2024-25 is to be uploaded on the portal.
4. The admission data made by the college without custody of the original candidates' documents shall not be uploaded to the AACCC-UG&PG portal.
5. If any State/UT Counseling Authorities are not uploading the data on the AACCC-UG/PG portal as per the direction of NCISM/NCH, such admission shall be considered as offline admissions, and approval of the same shall not be given by the NCISM/NCH.

User Manual to upload the data on the AACCC-UG&PG Portal

- Click on the link provided by the **State AYUSH Admission Reporting Cell (SAARC)**
- User will land on **Counseling Authorities Login page**.
- User will select **Agency/Board** name from the drop-down (Ayush Admissions Central Counseling Committee); enter the **User ID & Password (provided by SAARC) and Security Pin** as displayed and click **Submit** to login.
- User will select the **Counseling Authorities** option.
- User can view **User Information** details and **Available Services** icons as links.
- User will click on **Upload Admitted Candidate Data State Wise**.
- After clicking on **Admitted Candidate Data State Wise**, the user will land on **Admitted Candidate Entry using File Uploading** page.
- The user can download a sample CSV file by clicking on **Download Sample CSV file**.
- After clicking on **Download Sample CSV file**, the user will land on the **Excel Sheet** format for capturing data.
- The file contains the following details: Round number, Roll No, Name, Rank, Institution ID, Institute Name, Institute Type, Seat type, Programme name, Allotted category and Allotted subcategory. (the detail of information to be filled against each point is placed in **Table I**) (Special characters **i.e #,*, &, %,., etc. are not allowed**)
- It is necessary to fill in the data on the downloaded **Excel Sheet and save it in CSV format**
- User will click on **Choose File to** select and upload the **CSV file** of the admitted candidate entry using file uploading.
- Then user will click on **Upload** to upload the file data.
- Once the data is uploaded, a success message appears on the screen: **Data Uploaded Successfully**.
- State/UT counseling Authority can remove the uploaded admission detail of the candidate from the portal if he/she resigns from the institute allotted through State/UT counseling.

| Table-I | | | |
|--|---------------------------|---------------------------|--|
| Sl. No | Credentials | Type of Counseling | Details of the data need to be uploaded |
| 1 | Round no. | UG/PG counseling | State/UT Counseling Authorities have to enter the round of UG/PG-counseling in which the candidate gets allotted |
| 2 | Roll no. of the candidate | UG/PG counseling | State/UT Counseling Authorities have to enter the Roll number mentioned on the candidate's re-revised NEET (UG) 2024 score card/ AIAPGET 2024 score card. |
| 3 | Name of the candidate | UG/ PG counseling | State/UT Counseling Authorities have to enter the name of the candidate as on candidate's NEET (UG) 2024 score card/ AIAPGET 2024 score card |
| 4 | Rank of the candidate | UG/ PG counseling | State/UT Counseling Authorities have to enter the All India Rank as mentioned in the candidate's NEET(UG) 2024 score card/AIAPGET 2024 score card. |
| 5 | College ID | UG/PG counseling | State/UT Counseling Authorities have to enter the College ID provided by NCISM/NCH. |
| 6 | Institute Name | UG/PG counseling | State/UT Counseling Authorities have to enter the Participating UG/PG Institute's name, where the candidate gets allotted |
| 7 | Institute type | UG/PG counseling | State/UT Counseling Authorities have to enter Institute type, i.e whether Govt. /Pvt. /Deemed/ Govt. Aided/ Central Universities / National Institutes, etc.,. |
| 8 | Seat type | UG/PG counseling | State/UT Counseling Authorities have to enter Seat type; AIQ, State Quota, Management Quota, self-finance, NRI etc.,. |
| 9 | Programme name | UG/PG counseling | State/UT Counseling Authorities have to enter the UG-program name in which the candidate gets admission in UG courses (i.e. BAMS/BSMS/BUMS/BHMS) and PG Programs (name of PG subjects) |
| 10 | Allotted category | UG/PG counseling | State/UT Counseling Authorities have to enter the allotted category of the candidate as per the Central/State Reservation Policy norms |
| 11 | Allotted sub-category | UG/PG counseling | State/UT Counseling Authorities have to enter the allotted sub-category of the candidate as per the Central/State Reservation Policy norms, if any. |
| Any additional data other than the required information need not to be uploaded | | | |