

Admission To Three Year LLB Course
Stray Vacancy Filling Round

GUIDELINES

The Vacancies existing in Three Year LLB course after the Mop up Allotment are to be filled by the respective institutions as per the lists furnished by the Commissioner for Entrance Examinations in accordance with the guidelines and the schedule stated herein.

Eligibility to participate in Stray Vacancy Filling

A candidate is eligible to attend the stray vacancy filling allotments at the respective institutions only if all of the following conditions are satisfied:

- he/she is included in the Rank List of Three Year LLB -2022.
- should have the academic eligibility as prescribed in clause 6 of the Prospectus for admission to Three Year LLB courses 2022-23.
- should not be admitted in Three Year LLB Course through the Centralised Allotment Process conducted by the CEE.
- has not been allotted a seat through the Mop up Counselling for Three Year LLB conducted by the CEE, irrespective of admission status.
- should be ready to pay the prescribed fees and present all the supporting documents to prove the various eligibility conditions and claims prescribed in the prospectus, while attending the stray vacancy filling process at the respective institutions.

Three lists have been prepared for the Stray Vacancy Filling Allotment Process

I : Allotment List – List has been prepared based on options registered by the candidates for Mop up allotment and vacancies available. List excludes candidates allotted to the course through , Mop Up Counseling and candidates admitted to the course through phases up to second of Centralised Allotments conducted by the Commissioner for Entrance Examinations. Candidates figuring in the Allotment list can be admitted by the respective colleges during the reporting period itself if found eligible on verifying the original documents and on fee payment.

II: List of Probable Candidates – Candidates who have registered options in the Mop up Counseling excluding those candidates who were allotted a seat in the mop-up phase irrespective of their joining status, and those candidates who are included in the above Allotment List (List-1 of the lists for Stray Vacancy Filling), are included in this list.

III: Other Eligible candidates List – *If vacancies exist even after the candidates included in the first two lists have been considered in accordance with the guidelines and instructions, any candidate satisfying the eligibility conditions mentioned above may be considered for admitting to the remaining stray vacancies. In addition to the general conditions under which a candidate is not allowed to participate in the stray vacancy filling allotments, the condition that any candidate who take admission through the allotment list (List-1 of the lists for Stray Vacancy Filling) is also not allowed to change the allotment afterwards, is also applicable as far as eligibility for allotment under this clause is concerned.*

Reporting Period: *Candidates eligible and desirous of admission to the course should report before the concerned college authority with all the documents including TC in original, and the fee to be paid to the college before the end of the reporting period. The reporting period is from 23.12.2022 to 27.12.2022, 2:00 PM, based on which the allotment will be done by the respective colleges and the selection list as well as the waiting list will be prepared. The admission process based on the list should be completed by 4:00PM of 30 .12.2022.*

Guidelines for Allotment (to be followed by the Colleges and candidates)

1. Stray vacancy filling **should not be a First-Come, First-Served process.**
2. Eligible candidates can report before the concerned college authority with all the required documents in original including Transfer Certificate. All the documents listed in the prospectus, as the documents to be submitted to the college authority for taking admission, should be submitted to the concerned college authority before the end of the reporting period.
3. No actual seat allocation should be done before the end of reporting period, and the admission finalization should be done in rank order only, from the candidates reported before the college authority satisfying the conditions in the previous Para. Admission finalization should be done only **after the reporting period ends.** Fee collected from candidates who are not finally admitted should be promptly refunded. **However, if any candidate included in the allotment list (list 1 of the lists for Stray Vacancy Filling Allotment) reports at the institution within the stipulated time limit (reporting period), he/she must be considered for admission directly.**
4. Admission to any category seats should be made from the candidates belonging to the respective categories only. However, in the event of not enough candidates reporting during the reporting period, the college authority can convert the category seat to another eligible category as per the prospectus condition. That is, for all the eligible candidates, the reporting period will end at 2:00 PM on 27.12.2022 irrespective of whether category conversion is applicable or not.
5. College authorities should verify the Three Year LLB Rank List as well as the category status of the candidates using the Data Sheet to be brought by the candidates. Academic eligibility should also be verified by the college authority.

6. The colleges should forward the list of admitted candidates to the CEE on 30.12.2022, 5.00 P.M. The lists should include Three Year LLB roll number and rank, admitted category, reporting time and the name of the candidate. All the college authorities should update the details of stray vacancy admission through OAMS before 30.12.2022, 5.00 PM.