Admission to Post Graduate Medical Degree Courses 2020

Frequently Asked Questions (FAQ)

- **What are the procedures for applying online?**

  There are 5 steps in online application submission. Candidate should complete all the steps for applying online before last date specified.

  Step 1 : Registration

  Step 2 : Fill Application

  Step 3 : Pay Application Fee

  Step 4 : Upload Images and Certificates

  Step 5 : Print Confirmation Page

  For more details, refer 'How To Apply?'

- **Is it compulsory to do all the steps mentioned for applying online in a single sitting?**

  No need to complete all the procedures in a single step. You can do each step in different time. But you should complete all steps before the stipulated time published in the Notification.

- **Which are the recommended browsers for applying online?**

  Latest version of Mozilla Firefox or Google Chrome.

- **Is CEE office conducting P G Medical Entrance Examination?**

  There is no state level entrance examination for P G Medical conducted by this office. Allotment to P G Medical courses will be conducted based on the NEET (PG) Rank. Those candidates who wish to be considered for the allotment in P G Medical Courses in Kerala State shall be qualified in NEET(PG).

- **How and when to apply for NEET (PG)?**

  This year NEET PG is conducting by National Board of Examination (NBE). Last date for applying NEET was over. For more details, visit https://nbe.edu.in/

- **I forgot to note down my Application number during the Candidate registration process. How can I get the application number?**

  Using the menu `Forgot Application No` in Home page, you can get your application number. Name, Date of Birth and PGM registered mobile number should be provided for showing the application number.

- **I forgot my password. What is the procedure to retrieve the password?**

  Using the link 'Forgot Password' in the application portal, you will get new password to the registered email ID or mobile number as per you choice. Application number, Date of Birth and email ID /Mobile (this should match with the registered email/mobile) have to be provided for setting new password.

- **Is it compulsory to have an Email-ID and Mobile number?**

  Important messages and information regarding PGM will be sent to the provided Email-ID and Mobile number. So Email-ID and mobile number are mandatory for all candidates. Mobile number and Email-ID once given cannot be changed later. OTP will also be received in the email or mobile, if you exercise 'Forgot Password'.

- **I am not able to upload the images (Photo and signature). What may be the reason?**

  Photo or other images to be uploaded should have the specified dimensions and size. Refer the 'Guideline for Upload Images' provided in the application portal.

- **How do I get certain Proforma (example, Ex-servicemen certificate) before filling up of online application?**

  It is advised that prior to fill-up application, candidate should obtain all the necessary certificates. You can download certain proforma using the link 'Down load Proforma' in your home page after logging on the application portal. But you have to complete the 'Registration' (Step 1) for entering into the home page.

- **How can I pay the Application Fee?**

  Application fee can be paid in either of the two ways viz. a) by Online Payment in which Debit card, Credit card or internet banking can be used; or b) by way of e-Challan through which the cash can be paid at all Head and sub Post Offices in Kerala. The list of post offices is available in the website.

- **Where can I find the List of Scheduled Castes(SC)?**

  The List is provided in Annexure VI -- List of Scheduled Castes (SC) of PGM Prospectus.

- **Where can I find the List of Scheduled Tribes (ST) ?**

  The List is provided in Annexure VII -- List of Scheduled Tribes (ST) of PGM Prospectus.

- **Where can I find the List of Other Eligible Communities (OEC) ?**

  The List is provided in Annexure I -- List of Other Eligible Communities (OEC) of PGM Prospectus.

- **Where can I find the List of Socially and Educationally Backward Classes(SEBC) ?**

  The List is provided in Annexure VIII --List of Socially and Educationally Backward Classes (SEBC) of PGM Prospectus.

- **Is there any concession in application fee for female/Single female child candidate?**

  No.

- **What are the certificates that must be submitted to prove nativity?**

  Please refer the clause 4.2 in the prospectus.

- **Whether income certificates obtained from other States in India will be accepted?**

  No. Income certificate obtained from a competent revenue authority in Kerala alone will be accepted.

- **I belong to Socially and Educationally Backward Classes (SEBC). How can I claim for the communal reservation?**

  For getting SEBC reservation, the candidate has to upload Non Creamy Layer Certificate obtained from the competent authority during the PGM online application submission.

- **What are the procedures to claim SC/ST communal reservation?**

  Candidates claiming reservation under Scheduled Castes/Scheduled Tribes quota should upload caste/community certificate from the Tahsildar concerned before the last date specified.

- **I am a child of an inter-caste married couple with father or mother belonging to SC/ST or SEBC. Can I get any reservation based on the Inter-caste marriage certificate?**

  No. The procedure described for getting SEBC/SC/ST claim has to be followed for getting the communal reservation. But candidates who are children of Inter-caste married couple of whom one is SC/ST, will be eligible for educational and monetary benefits admissible to SC/ST as per para 2(ii) of GO (MS no. 25/2005/SCSTDD dated 20.06.2005). An Inter-caste certificate has to be uploaded before the last date specified.

- **I forgot to upload necessary Certificate for claiming communal reservation before the stipulated time mentioned by CEE. Can I submit the certificate by post/mail/directly?**

  No. The certificate furnished by post/mail/directly has not been accepted. All the required certificates must be uploaded through the session of 'Uploading Image and Certificates' (Step-4).

- **What do you mean by OCI / PIO?**

  OCI – Overseas Citizen of India

  PIO – Persons of Indian Origin

  OCI and PIO issued by Govt. of India alone will be considered.

- **How do I solve the problem that some unexpected data being shown in my online application? How to solve this? (Clearing of Cache)?**

  If you are not using latest version of Firefox/Google Chrome , shift the browser to it. Most of the time, problem may be solved by clearing the cache of the browser. For clearing the cache, press Ctrl+Shift+Delete keys from the browser and follow instructions therein.

- **During the time of filling up of application, it shows 'Session Time Out' and the filled information has been lost. How to avoid this?**

  The specified period of time when the user doesn't work with the application is called session time out. The applicant has to login again to proceed further.

- **How can I know whether the application has accepted by the CEE?**

  All status regarding the PGM application will be made available in the website of Commissioner for Entrance Examinations. Candidates are advised to visit www.cee.kerala.gov.in regularly for latest updates.

- **How can I know whether the Online Payment of Application Fee has been successful?**

  On successful payment, the candidate will be guided to the page of Uploading Images and Certificates (Sep-4). You can also visit Home page of PGM Application Portal wherein you will find the 'Pay Application Fee' step at the top turned green and you would be able to complete the remaining steps.

- **How can I know whether the e-Challan Payment of Application Fee has been successful?**

  If the payment was successful, the 'Pay Application Fee' tab in the candidate's home page become green. While paying application fee at post offices, it must be ensured that the official has recorded the Transaction ID pertaining to the payment on the candidate's copy of the e-Challan and put the office stamp and his/her initials at the designated places on the counterfoil.

- **I have paid application fee at one of the post offices listed by CEE. But the Payment tab in my home page is not turned green yet. Why?**

  Contact at the respective Post office. It must be ensured that the official collected the cash and the corresponding entry had been updated in the portal' meant for CEE. If not, request the post office official to update the payment status in the portal.

- **Even if I have paid the application fee, I could not go to the next step of application process. Why?**

  You can complete the online application form in step by step procedure (5 steps). The 'Upload Images and Certificates' session will be activated only after paying the required fee. Check the 'Pay Application Fee' tab in home page whether the color is green or not. If it doesn't turn green, your payment has not been successful.

- **I have a Birth Certificate showing the date of birth and place of birth. Can I use this one certificate as an evidence of Date of Birth and Nativity ?**

  One certificate can be used for different purposes. But make sure to upload that certificate against the respective rows in the uploading section.

- **I possess two certificates for proving the nativity condition. But, one row is available to upload in the uploading section of application portal. What should I do?**

  If more than one certificates are required to prove a particular claim, all respective certificates shall be appended together into a single pdf file. This single file consisting of all pages need to be uploaded against the corresponding row of uploading section.

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